



Call 0800 112 3034 for bookings and information.

Getting More from PowerPoint 2007

Introduction

This course has been designed for those who would like to use the more advanced features in PowerPoint to create winning presentations.

Using the Slide Master to Create a Consistent Look

Creating Speaker Notes and Handouts

Animating Smart Art, Diagrams and Graphs

Duration- 1 day: 10-4pm

Cost £185+VAT